

Northfield 350th Anniversary Project Planner



Thank you for your interest in participating in the 350th Anniversary celebration!

Please fill us in about your project idea. If you cannot answer a "required" item at this time, just type "na" in the answer space.

Send questions or completed form to 350th Anniversary c/o Northfield Town Hall, 69 Main St., Northfield MA 01360 or Northfield350@gmail.com

Email Address _____

Event / Project Name _____

Sponsoring Organization / Person Name _____

Description: Please provide a summary of the proposed event or project

Contact Information

Contact First Name _____ Last Name _____

Phone - Daytime _____ Evening / Cell _____

Address / P.O. Box _____

Town / State / Zip _____

Information About Your Project

Project Type

Competition (i.e. 3 Legged Race)

Concert

Contest (i.e. Baking)

Demonstration

Dinner

Educational Exhibit

Entertainment

Film

Fund Raising for 350th

Hay / Wagon Ride

Old Fashioned Skills

Workshop

Performance

Picnic

Re-enactment

Speaker

Tour

Other...

What is the audience?

Adults

Children

Seniors

Teens

Families

All of the above

How many staff or volunteers will you need? _____

What resources are required? (none, electricity, water, permit, grandstand, stage, costumes, construction, materials / paint, Transportation, advertising, publicity, design help, health certificate, other) _____

How many people will attend? _____

When would this project take place (date(s) and time) _____

Timeline of Project and Preparation Steps _____

Financial

Required Cost _____

Major cost items _____

Can this project be done with less? _____

Sources of funding for these costs

Your own budget

Special sponsor

350th Anniversary
General Fund

Admission / ticket sales

Sweat equity

Sale of souvenirs

Private Donor

Timeline of any funding requirements _____

Any other information we should know _____